

Academic Leadership Council
Meeting Minutes
1:00 pm
Friday, February 6, 2026
TTC 4370/4380

Present: Almeda C, Benard D, Brady J, Coblenz D, Digby K, Hadzic O, Hughes-Winfrey S, Jonas P, Keena T, Kring B, McCann V, Myers S, Ott J, Ott S, Pearson S, Prister L, Ratliff J, Rodgers A, Ross C, Schmidt J, Stefanick T, Wells L

Non-voting attendees: Adams M, Bustillos V, Dunneback M, Eagan P, Marsh-Peek A, Naatjes K, Postula S, Smith J, Snead A, Talsma B, Tanis S, Walters M

1. **Call to Order** – 1:01 pm
2. **Review/Revise Agenda-** None
3. **Approve Minutes** – Minutes for Thursday, January 8, 2026: Motion. Seconded. Approved.
4. **Guests-** N/A

5. Officer Reports

- 5.1 Chair - Jenny Ott – held meetings with administration, discussed several topics with suggestions and solutions.
- 5.2 Vice Chair - Philipp Jonas – No report
- 5.3 Secretary – Susan Pearson- No Report
- 5.4 Master of Committees – Kevin Dockerty – No Report
- 5.5 Faculty Liaison – Jim Ratliff – KVAAP and Kalamazoo Promise students have resources available to obtain laptops and should be encouraged to use their program resources to secure a laptop. The library laptop loaner program is still available to **all** students.

6. Academic Services – Paige Eagan

- 6.1.2 **Course and Curriculum** – Joe Brady- Committee Information
 - Three items for approval in BIO, EMT and EMS
- 6.1.3 Level 2: A request to change BIO 115; update course description and inactivate to create new BIO 214 course, and establishing an equivalency in systems between the two.
 - Motion to approve changing BIO 115 to BIO 214- Motioned. Seconded. Approved.
- 6.1.4 Level 2: A request to change EMT 124 course strategy from 2.5-2.5-0 (Lecture/Discussion); change BIO 210 or BIO 215 from standard prerequisite to concurrent prerequisite and remove MATH 100 from prerequisite entirely; update course description.
 - Motion to approve changes to EMT 124. Motioned. Seconded. Approved.
- 6.1.5 Level 2: A request to approve EMS AAS Degree changes add .5 credits and 1.5 contact as a result of change to EMT 124 course strategy.
 - Motion to approve EMS AAS Degree changes – Motioned. Seconded. Approved.
- 6.1.6 Level 3: PRM: New Paramedic Program- PRM program code and requirements will be created to allow students indicating PRM on application a program in which to complete prerequisites prior to selective entry application to PRM program; note also that as-yet-unapproved EMT 124 strategy and BIO 115-214 number changes are included in these proposed requirements.

- A motion to approve PRM program changes discussion will continue in April 2026.
- 6.2 **Summer Schedule** – faculty teaching online summers courses with multiple sections in the same term may have to add sections as courses fill. Additional sections will open as needed. Student waiting lists will remain open.
 - 6.3 **Paige-** a new Monitor System will be tested for Summer 2026 that will notify students when new sections open. Small groups will monitor system operations.
 - 6.4 **Faculty Instructional Manual** – still in review, a draft will be sent out for review at a future date
 - 6.5 **Grant updates-** No Report
 - 6.6 **Accreditation Updates** – Angela Marsh-Peek (Paige Eagan) – Thanked all who help support HLC site visit.
 - 6.6.1 The HLC visit is March 16 and March 17, all are welcome to participate. Targeted invitations will be extended to individuals whose presence is requested during the visit. Faculty should check college email for updates and requests.
 - 6.6.2 Faculty will meet between February 17 – early March to discuss upcoming HLC visit. Any questions, please reach out to Paige Eagan.
 - 6.6.3 Faculty who has received an invitation to be present for the HLC site visit and have classes during the visit can get a substitute, offer an alternative assignment or cancel class.
 - 6.6.4 Angela- the HLC information boards and binders are being circulated around campus and include evidence of curriculum accreditation.
 - 6.6.5 The HLC has informed Angela the Early Childhood Education degree has been approved.
 - 6.6.6 Other- No Report
 7. **Faculty Support** – Philipp Jonas reporting for Gail Fredericks-
 - 7.1.1. The FSC advisory committee has developed an AI working group to discuss how to incorporate AI into student learning. If interested in being a part of this working group, contact Gail Fredricks.
 - 7.1.2. FSC has added a Canvas Inbox for faculty to forward Canvas messages from students.
 8. **Unfinished Business**
 - 8.1 Evaluation Kit, moving to new questions is on hold at this time
 - 8.2 FERPA FAQ sheet forthcoming, Sarah Hubbell
 - 8.3 Discussion Item: Self-Guided Placement
 - o ALC voted to hold a Round Table on GSP
 9. **New Business-** No Report
 10. **Outstanding Issues and Updates**
 - 10.1 Enrollment Reporting- Philipp Jonas
 - Week 4 of the Winter semester: Headcount is up 3.5% and Credit hours are up 5.0%
 11. **Upcoming meeting dates 2026 – 1PM – 4370-80 TTC**
 - 11.1 March 13 at 12:30 pm – 1:30 pm
 - 11.2 April 3
 - 11.3 May 1 Summit Date

12. Other

12.1 Reminders-

- CLO/ILO data submission **is required for all courses** part-time and full-time faculty are teaching starting in Fall 2026. Data can be submitted anytime.

12.2 Announcements/Events

- Summer Catalogue will be published February 23. Registration for Summer semester opens March 8
- KVCC website: My Valley numbers have been removed for security purposes.
- Cell receptor system areas in the building will be expanded before fall.
- Damien Faust is the new Instructional Computing & Media Services Manager
- Replacements to system routers of avoid network outages in process and will take place over summer
- Faculty thanked for roster verifications

13. Adjournment – 1:59 pm.